

Goonawarra Primary School

School Council 1st May 2017

1. Attendees & Apologies:

Attendees: ✓	Apologies: ✗
✓ Peta Hoiles - Cate Gr 5 (AH)	✓ Alan Fairweather Principal (AF)
✓ Shawn Hindmarsh Hamish Gr 4 Amelia 2(SH)	✓ Liz Hornby LOTE / Reading (EH)
✗ Lucy Loko - Jai – Gr 1 (LL)	✓ Carla Cropley Assistant Principal (CC)
✓ Sharyn Snook – Ethan Gr 5 Liliana Gr 4 Hannah Preps (SS)	✓ Jess Fry Grade 6 (JF)
✓ Melanie Pisani - Lucas Preps (MP)	
✓ Kate Gleeson – Georgia Gr 4 (KG)	
Community Member ✗ Leonie Smits Chloe Preps & James Gr 2 (LS)	Visitors: ✓ Hannah Liddle – Cody Gr 4 Ethan Gr 6 (HL) ✗ Jo Smith – Jacob Gr 1 Zach Gr 5 (JS)

Nominations were called for to fill the following positions on School Council -

President Shawn Hindmarsh	Nominated: EH Seconded: JF Carried	Treasurer Melanie Pisani	Nominated: PH Seconded: KG Carried
Vice President Sharyn Snook	Nominated: EH Seconded: MP Carried	Secretary Peta Hoiles	Nominated: KG Seconded: SH Carried

Sub Committee positions were filled as follows:

Finance	Buildings & Grounds	Canteen	Uniform	Curriculum	After Hours Care
Alan	Alan	Liz	Jess	Jess	Alan
Melanie	Shawn	Kate	Carla	Carla	
		Hannah	Sharyn	Jo	
Janine	Scott	Nicole	Melanie		

Positions on School Council

One Year Remaining	Two Years Remaining
Jess Fry	Liz Hornby
Shawn Hindmarsh	Carla Cropley
Peta Hoiles	Sharyn Snook
Lucy Loko	Melanie Pisani
	Kate Gleeson
Community Member (1 year) Leonie Smits	

Motion: Minutes of previous meeting approved.

Moved: SH

- Seconded: MP Carried

5.0 REPORTS:

5.1 Treasurer's Report (AF, MP, JC)

2017 Grants: New Leaf Christian Centre	\$2,000 for Chaplaincy Program
Physical Education Grant	\$3,200 (to be applied for X 3)
Inspire (Chaplaincy)	\$4,000 – (paid to ACCESS directly)
Hume City Council	\$1,000 – garden development
Bicycle Network	\$3,000 New Bike racks

2017 Donations:

Sunbury Chaplaincy Committee	\$10,000 (paid to ACCESS directly)
Camp Australia	\$1,000 per Term
Camp Australia	\$1,000 (hardship grant applied for)

5.1.1 High Yield Investment Account: (Account where DET cash funding is placed before being put into Official Account)

Receipts for April 2017	\$113,224.09
Payments for April 2017	\$40,000.00
Balance as at 28th April 2017 stands at	\$260,101.87

5.1.2 Official Account: (Day to day working account)

Receipts for April 2017	\$51,432.23
Payments for April 2017	\$47,022.17
Balance as at 28th April 2017 stands at	\$32,341.10

5.1.3 Investment Account:* (Funds which can be invested for a period of time)

Receipts for April 2017	\$NIL
Balance as at April 2017 stands at	\$32,220.04

*Note: Investment Account - This has been reinvested at the Commonwealth Bank

The balance of all three accounts as at 28th April 2017 - \$324,663.01

5.1.4 Finance: Sub Committee members: AF, MP & Janine

Staffing budget – as 28th April 2017

Summary	Credit	Cash	Total
Budget - Current Year	\$2,805,084	\$369,968	\$3,175,052
Surplus B/F from previous year	\$159,178	\$0	\$159,178
Credit to Cash Transfers	(\$100,000)	\$100,000	\$0
Total Funds available	\$2,864,262	\$469,968	\$3,334,230
Projected Expenditure	\$2,763,041	\$469,968	\$3,233,009
Surplus available to school	\$101,221	\$0	\$101,221

The surplus will fluctuate each fortnightly pay cycle when staff are on leave, more staff are employed, or leave etc.

2017 BUDGET:

Approx. 96% of student contributions are accounted for. This is a fantastic result.

Spending in budget areas is progressing steadily – in line with quarterly grants.

5.3 Principal's Report (AF)

The year so far –

- The current 2017 enrolment is **387** students.
- **Preps = 62 Gr 1 = 59 Gr 2 = 62 Gr 3 = 44 Gr 4 = 62 Gr 5 = 51 Gr 6 = 47.**
- **Males – 178 Females - 209**
- The average class size across the whole school is **21.5**.
- Planned Maintenance Program – grant of \$328,000 - will allow us to raise buildings and facilities in poor condition to an appropriate standard. Consultant is Richard Bryant of bryantalsop. Student toilets and amphitheatre area are the first two areas to be investigated.

- The Annual Implementation Plan for 2017 and the Strategic Plan for 2016 - 2019 – their content is constantly being implemented.
- The combined schools in Sunbury shared a Curriculum Day last week. All teaching and non-teaching staff were involved. The topics covered included Literacy, Mathematics and Wellbeing. Office staff participated in a Network meeting.
- 2018 Prep Information and Tours Sessions commence this week. There are currently 28 siblings to enrol for next year. The target is 60 Preps. There are 47 Grade Six students who will be leaving at the end of this year. Total enrolment for the commencement of 2018 should be around 400. If this is so, in order to keep classroom numbers as low as possible, the Wellbeing Hub may need to be used as a classroom again. We will not be eligible for an additional portable classroom (2 rooms) until we reach a student population of 425.
- The office administration platform, eCASES has been used to establish a texting data base to be used to notify families of any important information. It will be tested shortly.
- All staff have submitted their Individual Performance & Development Plans for 2017. These Plans relate to the SSP and the AIP. They also allow staff to explore areas of their own professional learning and interests.
- Child Safe Standards document has been completed. We now comply with regulations.
- Rob Mitchell – Federal Member for this area will be visiting the school tomorrow.

5.2 Grounds & Buildings: Sub Committee members: AF, SH, JA

- Grounds Manager position was advertised and has been filled by Scott Farr. Scott will work Monday – Wednesday each week. The work that Scott has been able to undertake so far this year has been very beneficial to the school and a great assistance to me.
- Hume City Council under the 'Seedlings for Schools Program' will be sending 300 new seedlings / plants for the school to use next week.
- Trees in school grounds and staff carpark have been checked and trimmed.
- External speakers will be serviced this week.
- A grant application to Bicycle Network (Victoria) was successful. The request was for a second bike rack. This will be placed near the senior building. The total grant is for \$3,000.
- A quote of \$14,000 has been received to add additional synthetic grass surfaces to the Prep – Grade 2 playground area – outside classroom windows. This would tidy the areas up from aging trees and bushes plus give students additional areas to play. Seating could be installed at a later date – brackets off the brick walls.
- A new television / computer monitor has been installed in the Art Room. This will be used for both Visual & Performing Arts as well as the choir.
- The lights in the carpark need attention –working intermittently.

5.4 Curriculum Sub Committee members: JF, CC, JC

- The inquiry units for this term are:
 - Grade – Prep 2 – Investigating movement using toys
 - Grade 3 / 4 – First Fleet
 - Grade 5 / 6 – The adaptation of organisms that allow them to survive in particular environments
- On Friday 31st March, the Prep-2 students participated in the annual Easter Hat Parade. Hats were made by students in their classes and the Prep students had the assistance of their buddies to help them with their masterpieces. Each year level sang a song and a surprise visit by the Easter bunny was enjoyed by all.
- On Monday 24th April, teachers from the Sunbury primary schools participated in professional learning sessions for the day. We were given the opportunity to select from the areas of English, Numeracy and Wellbeing. Each

event was very well prepared and provided relevant resources and learning opportunities for the teachers of Sunbury.

- Our Junior School Council representatives proudly took part in the ANZAC day march and ceremony held in Sunbury last Tuesday morning. Students were fantastic representatives of our school and showed great respect during the ceremony. Thank you to Kellie Trevaskis for organising our school participation in this event.
- We have been completing preparation tasks in the areas of reading, writing and numeracy ready for NAPLAN next week. We have looked at previous NAPLAN tests to familiarise the students with the styles of questions and terminology used.
- Our Grade Prep – 2 students thoroughly enjoyed participating in the Toy incursion to complement their inquiry unit on Toys and Movement. They were exposed to a large number of toys and had the opportunity to discuss how each toy operated.
- Cross Country – The students participated with great enthusiasm in our school cross country event. Forty students have been selected to represent our school at the interschool cross country event which is to take place in the near future. A big thank you to Michael Fitzclarence for organising this event.
- We have currently completed two weeks of Clubs. Students have enjoyed participating in multi-year levels groups for a number of different activities. The Clubs program is a successful initiative and students look forward to participating in these events. STEM, Walk and Play, Outdoor Games, Karaoke, Cooking and Outdoor Games are some of the exciting choices that students are able to participate in.
- Sunbury College and Sunbury Downs student representatives recently visited our Grade 5 and 6 students to discuss the life of a secondary school student. Their open evenings are being held this week and a large number of our students will be visiting the secondary schools to see how they operate.
- Prep tours for 2018 begin this week. A presentation has been prepared and prospective families are given the opportunity to tour the school, talk to students and teachers and begin to make decisions in regards to enrolment for next year.
- A pasta making incursion has been arranged for all students undertaking LOTE (Italian) this Term.

Jess Fry Curriculum Committee

5.5 Parents & Friends: Sub Committee members: LL, LS, SS, AF

Discussion was held on strategies to encourage other school parents to be involved in the P & F. Planning for the 30th Anniversary Twilight Fete is currently underway – Friday 20th October - 3.30 – 9pm. Rides have been booked. Food outlets are being organised. Classes will have some input.

The P & F are working towards the following events / activities -

Amount of Profit from each activity

- Easter Raffle - **\$511.00**
- Mother's Day stall & raffle
- The Great Sunbury Gnome Hunt
- Father's Day Stall
- The Great Goon-A- Warrior event
- The Outdoor Whole School Concert
- 30th Anniversary celebrations (fete)
- Christmas Hamper Raffle

Approximately \$15,000 was raised last year.

Lucy Loko / Leonie Smits President

5.6 Canteen: (Sub Committee members: AF, EH)

The canteen is operating effectively on Mondays and Fridays. Nicole is always looking at ways to improve the service offered. More parent volunteers would be appreciated.

5.7 Uniforms: Sub Committee members: CC, JF, SS, MP

The Grade Six jackets have proven to be very popular. Issues with the PSW shop seem to have been resolved. Staff have organised and received new polo shirts. They are very popular. Discussion held on the suitability of the long grey pants offered at PSW.

5.8 Goonawarra Out of School Hours: Sub Committee members: AF, Camp Australia

The current coordinator is Saba. Numbers in both programs are strong.

5.9 Junior School Council: Sub Committee EH

The JSC members will be invited to the next School Council meeting (5th June) to share their ideas on school improvement.

- Motion: That all of the above reports be accepted.
- Moved: SH
- Seconded: SS Carried

Dates of 2017 School Council meetings – Mondays at 6.30pm in the staffroom	
Dates of meetings (may change when new Council is formed)	
Term 2 -	5 th June – with JSC members.
Term 3 -	31 st July 4 th September
Term 4 -	23 rd October 27 th November

Meeting closed at 8.15pm.

Action Items / Discussions				
	Action / Decision	Date Raised	Action Assigned to	Date to be resolved
SH	Discussion was held on ways for the school to notify parents quickly and accurately when a situation may arise – eg through emails / website / phones /SMS etc. This will be investigated.	20 th March 2017	Alan	
SS	Discussion held on the operation of the Parents & Friends FaceBook page. How to handle feedback? Does it need an Administrator? The site is to advertise and promote events of the school. Important to note that the P&F page does not represent the opinion of the school or does not speak on behalf of the school.	1 st May	SS to look at how the site can operate effectively.	
SS	Discussion on the legality of putting photos and details of students on the Parents & Friends FaceBook page. This will need to be investigated.	1 st May	AF	
HL	Discussion on the increase in traffic using the access gate to the Senior Building – both walking and cars. A 'No Entry' sign will be installed and notes in the Newsletter to inform parents not to use it for car traffic.	1 st May	AF to organise sign and newsletter article.	