

**Goonawarra Primary School**  
**School Council 27<sup>th</sup> November 2017**

**1. Attendees & Apologies:**

Attendees: ✓		Apologies: ✗	
✓ Peta Hoiles - Cate Gr 5 (AH)		✓ Alan Fairweather Principal (AF)	
✓ Shawn Hindmarsh Hamish Gr 4 Amelia 2(SH)		✗ Liz Hornby LOTE / Reading (EH)	
✗ Lucy Loko - Jai – Gr 1 (LL)		✓ Carla Cropley Assistant Principal (CC)	
✗ Sharyn Snook – Ethan Gr 5 Liliana Gr 4 Hannah Preps (SS)		✓ Jess Fry Grade 6 (JF)	
✓ Melanie Pisani - Lucas Preps (MP)			
✓ Kate Gleeson – Georgia Gr 4 (KG)			
<b>Community Member</b> ✗ Leonie Smits Chloe Preps & James Gr 2 (LS)		<b>Visitors:</b> ✗ Hannah Liddle – Cody Gr 4 Ethan Gr 6 (HL) ✗ Jo Smith – Jacob Gr 1 Zach Gr 5 (JS)	

**Nominations were called for to fill the following positions on School Council -**

<b>President</b> Shawn Hindmarsh	<b>Nominated:</b> EH <b>Seconded:</b> JF <b>Carried</b>	<b>Treasurer</b> Melanie Pisani	<b>Nominated:</b> PH <b>Seconded:</b> KG <b>Carried</b>
<b>Vice President</b> Sharyn Snook	<b>Nominated:</b> EH <b>Seconded:</b> MP <b>Carried</b>	<b>Secretary</b> Peta Hoiles	<b>Nominated:</b> KG <b>Seconded:</b> SH <b>Carried</b>

**Sub Committee positions were filled as follows:**

Finance	Buildings & Grounds	Canteen	Uniform	Curriculum	After Hours Care
Alan	Alan	Liz	Jess	Jess	Alan
Melanie	Shawn	Kate	Carla	Carla	
		Hannah	Sharyn	Jo	
Janine	Scott	Nicole	Melanie		

**Positions on School Council**

One Year Remaining	Two Years Remaining
Jess Fry	Liz Hornby
Shawn Hindmarsh	Carla Cropley
Peta Hoiles	Sharyn Snook
Lucy Loko	Melanie Pisani
	Kate Gleeson
Community Member (1 year) Leonie Smits	

**Motion: Minutes of previous meeting approved – 23<sup>rd</sup> October.**

**Moved: JF**

- **Seconded: SH Carried**

## 5.0 REPORTS:

### 5.1 Treasurer's Report (AF, MP, JC)

<b>2017 Grants:</b> New Leaf Christian Centre	\$2,000 for Chaplaincy Program
Physical Education Grant	\$3,200 (to be applied for X 3)
Inspire (Chaplaincy)	\$4,000 – (paid to ACCESS directly)
Hume City Council	\$1,000 – garden development
Bicycle Network	\$3,000 New Bike racks

### 2017 Donations:

Sunbury Chaplaincy Committee	\$10,000 (paid to ACCESS directly)
Camp Australia	\$1,000 per Term
Camp Australia	\$1,000 (hardship grant received)

### 5.1.1 High Yield Investment Account: (Account where DET cash funding is placed before being put into Official Account)

Receipts for October 2017	\$133,646.34
Payments for October 2017	\$80,000.00
<b>Balance as at 31<sup>st</sup> October 2017 stands at</b>	<b>\$295,568.50</b>

### 5.1.2 Official Account: (Day to day working account)

Receipts for October 2017	\$112,064.17
Payments for October 2017	\$85,019.70
<b>Balance as at 31<sup>st</sup> October 2017 stands at</b>	<b>\$32,298.01</b>

### 5.1.3 Investment Account:\* (Funds which can be invested for a period of time)

Receipts for October 2017	\$Nil
<b>Balance as at 31<sup>st</sup> October 2017 stands at</b>	<b>\$32,548.42</b>

\*Note: Investment Account - This has been reinvested at the Commonwealth Bank

**The balance of all three accounts as at 31<sup>st</sup> October 2017 - \$360,414.93**

### 5.1.4 Finance: Sub Committee members: AF, MP & Janine

#### Staffing budget – as 14<sup>th</sup> October 2017

Summary	Credit	Cash	Total
Budget - Current Year	\$2,881,285	\$376,375	\$3,257,660
Surplus B/F from previous year	\$159,178	\$0	\$159,178
Credit to Cash Transfers	(\$100,000)	\$100,000	\$0
<b>Total Funds available</b>	<b>\$2,940,463</b>	<b>\$476,375</b>	<b>\$3,416,838</b>
Projected Expenditure	\$2,767,163	\$476,375	\$3,243,538
<b>Surplus available to school</b>	<b>\$173,300</b>	<b>\$0</b>	<b>\$173,300</b>

The surplus will fluctuate each fortnightly pay cycle when staff are on leave, more staff are employed, or leave etc.

### 2017 BUDGET:

Spending in budget areas is progressing steadily – in line with quarterly grants.

Spending in most areas has now been completed.

A document comparing the budget figures for 2017 against the actual spending was produced and discussed.

### 5.3 Principal's Report (AF)

#### The year so far –

- The current 2017 enrolment is **386** students.
- **Preps = 60 Gr 1 = 57 Gr 2 = 64 Gr 3 = 48 Gr 4 = 61 Gr 5 = 50 Gr 6 = 46.**
- **Males – 174 Females - 212**
- The average class size across the whole school is **21.3**.
- **Enrolment Trend (February census):**  
**2013 – 289 2014 – 295 2015 – 320 2016 – 364 2017 – 378 2018 – 410+?**
- At this stage the student numbers for 2018 are –  
**Preps = 63 Gr 1 = 60 Gr 2 = 58 Gr 3 = 63 Gr 4 = 51 Gr 5 = 63 Gr 6 = 52.**  
**Total - 410**

The new double portable is installed and operational. This will be used for two classrooms next year. There will be 19 classes – one more than this year.

#### The grade structure will be;

**3 Prep classes, 3 Grade 1's, 3 grade 2's, five Grade 3 / 4's, 3 Grade 5's and 2 grade 6's.**

The 4<sup>th</sup> Prep Transition Program involving classroom activities went very well. Most children attended.

The staffing profile for 2018 has been finalised. Currently there are two graduate teaching positions being advertised. Appointments will be made following interviews in the next few weeks.

A new position entitled **Reading Intervention**, will be in place for next year. This position will cater for the needs of Grade 1 – 4 students who require additional assistance with reading conventions.

Mrs Jess Fry will be leaving us at the end of the year to commence Family Leave.

Mrs Alison Atherton (Integration Aide) is retiring at the end of the year. Alison has been at Goonawarra for ten years.

The next Pupil Free Day is on Friday 8<sup>th</sup> December.

Funding for Graduation prizes (2 X \$50?)

**Many thanks to all School Council members for your support throughout the year.**

#### Program Budget 2018

The Program Budget for 2018 is presented to School Council tonight. The Program Budget has income from:

- DET through the CASH component of the Student Resource Package – based on the number of students
- Parent Contributions – based on the Subject Contributions paid by families
- Trading operations – canteen
- Hiring school facilities
- Interest / Commissions / Donations
- Grants

DET funding is based on an enrolment of 411 students. This will increase or decrease following the February Census.

The Expenditure is spread across a wide variety of spending areas at school. See Budget list. The amounts have been calculated on current expenditure, future requirements and possible grants.

The Program Budget presented (for 411 students) shows a profit of \$19,245.00.

This amount will vary depending on the confirmed number of students, additional grants received, spending priorities, necessary unforeseen expenditure etc.

The Budget is presented for approval.

**Motion: That the program Budget for 2018 be approved.**

**Moved: PH**

**Seconded: KG Carried**

## **5.2 Grounds & Buildings: Sub Committee members: AF, SH, JA**

- Planned Maintenance Program – grant of \$328,000 - Consultant is Richard Bryant of bryantalsop. The work is continuing. Here is a list of items remaining to be completed:
  - Line markings on the basketball court including cricket pitch and 4 square courts etc
  - Clearing the site outside the library and art room where the other synthetic grass was laid.
  - Replacing cisterns in student toilets.
  - Replacing carpet in library and office.
  - Removing administration area boiler and installing new unit. Gas was disconnected this week.
  - Remove gas pipe in boiler room near senior toilets.
  - Replace and paint several veranda posts.
  - Grind down concrete pathways.
  - Toilet partitions and doors to be finalised.
  - Completion of repair to library window.Repair to damaged concrete paths due to truck traffic, including pathway at front of new portable building
- Commemorative Pavers – Families and staff – past and present have the opportunity to purchase a paver with their name on it. Pavers will be ordered in February and will be laid in the pathways near the front entrance to the school. Pavers will be offered twice a year to families and others for years to come. The paths will be extended each year.
- Additional synthetic grass needs to be laid in two dirt areas at the back and side of the gym. This is a small project which will tidy up these unattractive areas. A quote is being obtained.
- The new vegetable garden is progressing well. Many of the beds have plants in them, the water tank is connected, a garden shed has been constructed, a drinking tap installed and holes dug for future fruit trees to be planted. Michele and Ben are using the area with many students with whom they are in contact.

## **5.4 Curriculum Sub Committee members: JF, CC, JC**

- Grade 5/6 students have been participating in weekly dance lessons to complement our physical education program. Grade 5 students have completed four of their five sessions and Grade 6 students will complete eight additional lessons over the next three weeks. Dances learnt will be performed at the Grade 6 Graduation evening.
- The whole school concert was a success! Individual grades spent time practicing their dance in performing arts lessons, focussing on Number One Hit Songs through the Decades. Families thoroughly enjoyed the event and the food options available. The harsh weather conditions meant that four of the classes missed out on performing but they will have the opportunity this Friday to complete their dance at school assembly. An enormous thank you to Miss Lori for all her hard work in creating an entertaining concert.
- The fourth orientation session for the 2018 Preps took place in the classrooms, on Wednesday 15<sup>th</sup> November. The kindergarten children had the opportunity to experience life as a Prep student with the Grade Prep teachers. They are looking forward to starting school next year.
- The whole school participated in the annual Goon-A-Warrior event. Students had the opportunity to climb over hay bales, crawl under the parachute and work their way through an obstacle course. This successful event was followed by a barbeque lunch. A great day was had by all students who participated!
- The Grade Prep – 2 students celebrated their unit of work with a Teddy Bears' Picnic. Students walked to Rolling Meadows Oval and participated in fun games and activities. Students and their families had the opportunity to eat morning tea together and feast on delicious treats.
- T20 Milo Cricket – Our Grade 3/4 and Grade 5/6 students had the opportunity to participate in a local schools, Milo cricket competition. It was a well organised day with coaches and representatives present to assist staff. It was a close competition and the students had a very enjoyable day. The Milo drink at the conclusion of the event is always appreciated. Thank you to Mr Fitz for organising our participation in the competition.
- Grade 5/6 Rugby Gala Day – Fifty of our Grade 5/6 students participated in the Rugby Gala Day, operated by Melbourne Storm representatives. It was a cold and wet day but our students played fearlessly. The Year 5/6 Girls' team received a runners up pennant for their efforts. Thank you to Mr Fitz, Mrs Hughes, Alison and Ben who attended on the day.

## **UPCOMING EVENTS**

- 4<sup>th</sup> December – 2018 Prep Parent Information Evening
- 5<sup>th</sup> December – Grade 5 ShowOff Production at Sunbury Secondary College

- 6<sup>th</sup> December – Grade 5/6 End of Year Celebration – Sunbury Aquatic Centre
- 8<sup>th</sup> December – Curriculum Day
- 12<sup>th</sup> December – Orientation / Transition Morning
- 14<sup>th</sup> December – Christmas Stall
- 19<sup>th</sup> December – Grade 3/4 End of Year Celebration - Maddingley Park
- 20<sup>th</sup> December – Grade 6 Graduation
- 21<sup>st</sup> December – Grade Prep – 2 Christmas Concert

**Jess Fry**  
**Curriculum Committee**

**5.5 Parents & Friends: Sub Committee members: LL, LS, SS, AF**

Goon A Warrior  
 Whole School Concert  
 Christmas Stall

**Amount of Profit from each activity so far this year:**

- Easter Raffle - **\$511.00**
- Mother's Day stall & raffle **\$1,621.00**
- The Great Sunbury Gnome Hunt **\$2,126.00**
- Father's Day Stall **\$1,039.00**
- 30<sup>th</sup> Anniversary celebrations (fete) **\$3,760.00**
- The Great Goon-A- Warrior event **\$3,385.00**
- The Outdoor Whole School Concert **\$1,295.00**
- Christmas Hamper Raffle

**Profit so far for 2017 - \$13,737**

Approximately \$15,000 was raised last year.

**Lucy Loko / Leonie Smits**  
**President**

**5.6 Canteen: (Sub Committee members: AF, EH)**

The canteen is operating effectively on Mondays and Fridays. Nicole is always looking at ways to improve the service offered. More parent volunteers would be appreciated.

**5.7 Uniforms: Sub Committee members: CC, JF, SS, MP**

Seems to be going ok. No recent issues.

Grade Six jackets for 2018 are in the process of being ordered.

**5.8 Goonawarra Out of School Hours: Sub Committee members: AF, Camp Australia**

New staff have been appointed.

**Reeta** – Program Coordinator

**Robbie** – Assistant Coordinator

Program seems to be running very smoothly at present.

**5.9 Junior School Council: Sub Committee EH**

Recently conducted the Goonawarra has Talent competition, which was highly successful.

They assisted with organising the recent Walk & Ride to School Week.

**Motion: That all of the above reports be accepted.**

**Moved: SH**

**Seconded: MP Carried**

<b>Dates of 2017 School Council meetings – Mondays at 6.30pm in the staffroom</b>
<b>Dates of meetings</b>
<b>Monday 19<sup>th</sup> February</b>

**Meeting closed at 8.52pm**

<b>Action Items / Discussions</b>				
	<b>Action / Decision</b>	<b>Date Raised</b>	<b>Action Assigned to</b> -	<b>Date to be resolved</b>
	Graduation – Could the format and the location of the Graduation be evaluated by the Grade Six staff?		Possible changes for next year with increased numbers of students.	